

**NOTIFICATION INVITING TENDER
DOCUMENT**

**RATE CONTRACT FOR
CHEMICALS, GLASSWARES, PLASTICWARES &
LABWARES**

**Last Date /time for submission of sealed tenders: 08.08.2018, 1700Hrs (IST)
Date/time of opening tenders: 09.08.2018, 1100Hrs (IST)**

Centre for Marine Living Resources and Ecology(CMLRE)

**Ministry of Earth Sciences
Govt.of India**

Phone : 0484-2423163

Fax : 0484-2421888

Government of India

भारत सरकार
Ministry of Earth Sciences

पृथ्वी विज्ञान मंत्रालय

CENTRE FOR MARINE LIVING RESOURCES AND ECOLOGY

समुद्री सजीव संसाधन एवं पारिस्थितिकी केंद्र

Block 'C', 6th Floor, Kendriya Bhavan, Kakkannad

पी.बी.सं. 5415, पी.ओ. सी.एस.ई.सेड, कोच्चि- 682 037

P.B. No. - 5415,P.O. CSEZ, Kochi - 682 037

संख्या

No. MoES/CMLRE/1-4(2)/2017

9th July 2018

NOTICE INVITING TENDER

The **Centre for Marine Living Resources and Ecology (CMLRE)** invites sealed **quotations** from the reputed firms for supply of following **CHEMICALS, GLASSWARES, PLASTICWARES AND LABWARES FOR A PERIOD OF ONE YEAR DURING 2018-19 UNDER RATE CONTRACT.**

CHEMICALS

(Including High purity Standards, Molecular Biology And Microbiological Media, Laboratory essentials & Related Products, LR/AR/HPLC grade)
SD fine, HiMedia, Merck, Promega, Spectrochem,
MoBio, Invitrogen, Qiagen, Genei, Fermentas Life Sciences, Imperial Life Sciences, Thermo Fischer Scientific, Agilent technologies, Sigma-Aldrich-Fluka group, Reagecon Standard and Buffers, SRL, BioRad, Macheyer-Nagel

GLASSWARES

(Including Silicawares)
Borosil, Vensil, Schott Duran, Brand, Riviera, Merck, Sigma group, Qualigens, Thermo Fischer Scientific, Cole-Parmer

PLASTICWARES

(Including Liquid handling products / filtration products)
Tarsons, Brand, Eppendorf, Thermo Fisher Scientific, Axygen, Whatman, Millipore, PALL Life Sciences, Sartorius, Taurus/laxbro, Nalgene

LABWARES

(Including laboratory essentials/ Miscellaneous/Chromatography)
Eppendorf, Tarsons, Merck, Nalgene/Nunc, Axygen, Hi-Media, Cole-Parmer, Brand, Millipore, Whatman, PALL Life Sciences, Agilent, Sigma group, Thermo Fischer Scientific, Corning, Macharey-Nagel, Sartorius, Waters, Fortis, Genei, Shimadzu, Blue Star, Hydrobios

TERMS AND CONDITIONS

- 1) The Quotations should be submitted in sealed covers, super scribing “**TENDER FOR SUPPLY OF CHEMICALS, GLASSWARES AND LABWARES UNDER RATE CONTRACT- Not to be opened before 08.08.2018**” and addressed to **The Director, CMLRE, Kendriya Bhavan, C-Block, 6th Floor, Kakkanad, Kochi-682037**. Separate quotes should be made for each **Brand of Product under each category i.e. Chemicals, Glasswares, Plasticwares and Labwares**. Quotation sent through fax/email will not be accepted.
- 2) **Duly completed tenders should reach the Director, CMLRE, Kakkanad, Kochi on or before 1700 hrs on 08.08.2018**. In the event of the date being declared as a closed holiday, the due date of closing of the tender will be the following working day at the prescribed time. Tenders received after the closing date and time will not be accepted under any circumstances.
- 3) **The tenders will be opened by a Committee constituted by Director, CMLRE in the presence of interested tenderers at CMLRE on 09.08.2018 at 1100 hrs**. In the event of the date being declared as a closed holiday, the due date for opening of the tender will be the following working day at the prescribed time.
- 4) The bidders are required to submit the following documents failing which their bids will be summarily/out rightly rejected and will not be further considered.
 - a) Original/ attested copies of authorization from original manufacturer in case the firm is authorized dealer/ agency/ distributor and not a manufacturer of the item.
 - b) Copies of at least 3 rate contracts with any R&D institutes/ Universities during the last 3 years in respect of the brand.
 - c) Details of registration with CPO, DGS & D/ NSIC/ Ministry of Earth Sciences, in case the bidder is exempted from EMD.
 - d) The soft / hard copy of the price list / catalogue is to be enclosed with the tender.

The tender document has to be serially numbered and all documents as listed above are to be submitted as per the Annexure-I

- 5) The bidders (except those exempted from EMD) must pay the bid security for a value of Rs.2000/- (Rupees two thousand only) through A/C payee demand draft drawn in favour of the Drawing and Disbursing Officer, CMLRE payable at Ernakulam from any scheduled commercial bank of India, failing which the bids will not be accepted. The firm which quote multiple brands are required to submit only one EMD. The EMD in respect of bidders who do not qualify shall be returned to them after the finalization of the tender. The EMD of successful bidders will be deposited with CMLRE as performance security deposit and will be returned on completion of rate contract without any interest.
- 6) The price quoted should be the discount (up to two decimal points) on the MRP given in the printed price list/ catalogue of the manufacturer. The financial bid is to be submitted strictly as per the proforma given in **Annexure-II**.
- 7) CMLRE being a Central Government R&D institute is exempted from the payment of Excise Duty/ Custom Duty as per Govt. norms. So the price quoted (in rupees) should be

exclusive of GST (as applicable) but inclusive of all other charges, duties and delivery of items FoD (free on Delivery) at **CMLRE, Kendriya Bhavan, C-Block, 6th Floor, Kakkanad, Kochi or to its new campus at Puthuvypin, Kochi** (likely to be shifted by end of 2018). The supplier shall ensure that the products will not be sold cheaper than the price offered to CMLRE, to any other clients.

- 8) No additional charges towards transport/ other service charges by whatsoever name called, shall be payable after entering into the rate contract. However if there is a downward price movement during the rate contract period, the firm under rate contract should pass on the advantage to CMLRE.
- 9) Rates quoted by the selected firm and approved by this office shall remain valid throughout the period of contract and request to increase the rate during the contract period shall not be considered. However, the firms may offer validity for rates quoted for more than a year also.
- 10) The soft/ hard copy of the price list/ catalogue is to be enclosed in the tender.
- 11) All entries in the tender form should be legible and filled clearly. Cutting, if any, must be initialed by the person authorized. **No over-writing or cutting is permitted in the price offered in Annexure-II. In such cases, the tender shall be summarily rejected.**
- 12) **Incomplete and conditional tenders will be summarily rejected. The tender should be signed by the authorized person of the bidder on each page and stamp of the firm affixed.**
- 13) The bidder should be original manufacturer or authorized dealers/ distributors of the brand quoted. Dealer/agent/distributor quoting on behalf of the original manufacturer should be authorized by the original manufacturer and a valid proof should be produced.
- 14) Payment terms are normally within 30 days. However, all efforts will be made to effect the payment within stipulated time after the supply is completed and accepted by CMLRE. Payment against the bills/ invoice shall be released after successful delivery, inspection of the items and submission of original bill in duplicate.
- 15) **No advance payments will be made in any case. Payments will be made in INR (Indian Rupees) only.**
- 16) Items are to be supplied within 30 days of receipt of the purchase order. Delayed execution of order would be deemed to be unsatisfactory performance and repeated delays may lead to cancellation of contract. CMLRE reserves the right to cancel the supply order and arrange the supply from another if supply is not executed within the stipulated time.
- 17) CMLRE will not be liable for any obligation until such time CMLRE has communicated to the successful bidder of its decision to release the Purchase Order.
- 18) If any item is found to be of a substandard/ substitute/ refurbished/damaged or refilled the same will be rejected and any loss caused shall be recovered from the firm and CMLRE reserves the right to cancel the supply order and arrange the supply from another firm.
- 19) The rate contract can be terminated at any time by giving one month's notice from either side.
- 20) CMLRE reserves its right to enter into parallel rate contracts with different suppliers.
- 21) All disputes arising in connection with the rate contract will be subject to the

jurisdiction of the courts in Cochin.

TECHNICAL BID PROFORMA/FORMAT

To,
 Director
 CMLRE 'C' wing, 6th floor
 KendriyaBhavan,
 Kakkanad,
 Kochi-682037

Sir,

Ref: Your tender Notice No.....dated.....

Sl.No	Particulars	Details	Documents enclosed at page No.
1	Name of Bidder		
2	Address of Bidder		
3	Contact details of Bidding firm	Tel No: Fax No: Mobile No: E Mail :	
4	Name of the Proprietor/ Partners/ Directors of the bidding firm/ Agency		
5	Bidders Bank, its address and account number		
6	Registration/ /license particulars of the bidding firm (please enclose copies of relevant documents / certificates)		
7	Original/ attested copy of authorization from the manufacturer in case the bidding firm is not the manufacturer of the item		
8	Category of stores & name of the brand being quoted (if category of store is being quoted, the name of the brand must invariably be mentioned against it)	Category of stores	Name of Brand
Chemicals			
Glassware			
Plasticware			

		Lab ware		
9	Proof of high reputation of the brand being quoted (3 or more rate contracts with any R&D institutes/ Universities (encloses copies of RC awarded))			
10	Has your firm been blacklisted by any other Government Department			
11	Details of Earnest Money Deposit			

Any other Information:

I/We hereby certify that the information furnished above is true and correct. The terms and conditions are acceptable to us. Dated

Authorized Signature and Seal of the Bidding Firm

FINANCIAL BID PROFORMA/FORMAT

To,
 The Director
 CMLRE 'C' wing, 6th floor
 KendriyaBhavan,
 Kakkanad,
 Kochi-682037

Sir

Ref: Your tender Notice No.....
 dated.....

I/We having examined the tender document for supply of **CHEMICALS, GLASSWARES AND LABWARES UNDER RATE CONTRACT**, I/We the undersigned hereby offer to supply the CHEMICALS, GLASSWARES, PLASTICWARES AND LABWARES as per terms and conditions set out in the tender document. In case of downward price movements during the period, we promise to pass on the advantage to CMLRE.

1	2	3	4	
A	Category of stores	Name of Brand being quoted	Percentage of discount (up to two decimals) on price list which will be offered by the bidder on all supplies of the category and brand mentioned	
			In figures*	In words*
(i)	Chemicals			
(ii)	Glassware			
(iii)	Plasticware			
(iv)	Lab ware			
B	Has a copy of current printed price list/ catalogue of original manufacturer of the brand been enclosed.			

Dated.....

Authorized Signature and Seal of the Bidding Firm