

Copy No.

**E-TENDER DOCUMENT FOR THE SUPPLY
OF SCIENTIFIC INSTRUMENT THROUGH
SINGLE TENDER ENQUIRY**

**TENDER REF NO.
CMLRE/22(MLRP)/MEDAS-1(8)2017**

**GOVERNMENT OF INDIA
MINISTRY OF EARTH SCIENCES
CENTRE FOR MARINE LIVING RESOURCES AND ECOLOGY
COCHIN, INDIA**

December 2017



MINISTRY OF EARTH SCIENCES
CENTRE FOR MARINE LIVING RESOURCES AND ECOLOGY
COCHIN-682037

SINGLE TENDER ENQUIRY
(Through E-tendering process only)

CMLRE/22(MLRP)/MEDAS-1(8)2017

Date: 15.12.2017

1	The offers are invited for supply as per the description of technical specification in Annexure.1 and also terms and conditions mentioned below	
2	Type of tender	SINGLE TENDER (e-Tender)
3	Tender reference No.	TENDER REF NO. CMLRE/22(MLRP)/MEDAS-1(8)2017
4	Tender Document	Available at the website https://eprocure.gov.in/eprocure/app or www.cmlre.gov.in
5	Due date and time of online bidding by bidders	Upto 1700 hrs on 13.01.2018
6	Due date & time of opening of Part-I offer on-line i.e., techno-commercial bid	At 1300 hrs on 15.01.2018
7	Required Validity of Bid	365 days from the date of opening of Tenders.
8	Tender document fees	N.A.
9	Instruction to bidders	Annexure.II
(vi)	Bid Currency	Any Currency

-Sd/-

Director- CMLRE

APPENDIX – I

TECHNICAL SPECIFICATIONS

1. Spare Nets, Buckets, Net Materials and Accessories

S.No	Description	Qty
1	Spare Net Part (one single net) for Bongo Net with bolt rope, mesh size 200 microns Hydro-Bios No. 438 753/200 μ	4 nos
2	Plastic Net Bucket with snap-in bolt, consisting of: A. Fixing Ring with overcentre fasteners with snap-in bolt B. PVC Net Bucket with side window covered with net gauze, mesh size 200 microns Hydro-Bios No. 438 150/200 μ	10nos
3	Mechanical Flow Meter Hydro-Bios No. 438 110	4 nos
4	MOnyl Plankton Net Material, mesh size 200 microns, width 136 cm Hydro-Bios No. 500 200	20meters
5	Net Part (one single net) for MultiNet Type Midi, mesh size 200 microns Hydro-Bios No. 438 133/200 μ	5 nos
6	Canvas Part for Multi Net Type Midi Hydro-Bios No. 438 137	1 no
7	Bongo Net, Double net ring of stainless steel, 60 cm dia. each, with Nylon webbings and zip fasteners. Two Nets of 250 cm length each, conical (upper diameter 60cm, lower diameter 11cm, length 250cm) mesh size 200 microns. Two plastic Net Buckets, with side window covered with sieve gauze. Fixing ring with over centre fasteners for attaching to the end of the net. Distance rod for plastic net buckets Hydro-Bios No. 438 750/200 μ	1 no
8	Net bag Midi-protective net 300 μ for Nets with mesh size 20 μ Hydrobios No. 438133-201	3 nos
9	MOnyl Plankton Net Material, mesh size 300 microns, width 112 cm Hydro-Bios No. 500 300	10 meters
10	MOnyl Plankton Net Material, mesh size 60 microns, width 110 cm Hydro-Bios No. 500060	5meters
11	MOnyl Plankton Net Material, mesh size 20 microns, width 102 cm Hydro-Bios No. 500 020	10 meters
12	Counting Chamber for zooplankton,	1no

	volume approx. 9 ml, dimensions 40 x 70 mm Hydro-Bios No. 435 010	
13	Counting Chamber for zooplankton, volume approx. 70 ml, dimensions 80 x 140 mm Hydro-Bios No. 435 012	1no
14	Folsom's Plankton Sample Divider Hydro-Bios No. 435 100	1 pcs
15	Plunger Sampling Pipette, capacity 0.1 ml Hydro-Bios No. 435 090	1pcs
16	Plunger Sampling Pipette, capacity 0.5 ml Hydro-Bios No. 435 092	1pcs
17	Plunger Sampling Pipette, capacity 1.0 ml Hydro-Bios No. 435 093	1pcs
18	Plastic Net Bucket with snap-in bolt, consisting of: A. fixing Ring with over centre fasteners with snap-in bolt B. PVC Net Buckets with side window covered with net gauze, mesh size 20 microns, HydroBios No. 438 150/20 μ	3 nos

Instruction to Bidders

1	<p>Basic requirements: for vendors to upload in e-procurement website of Govt.of India</p> <ul style="list-style-type: none"> i) Registration with e-procurement system of Govt. of India https://eprocure.gov.in/eprocure/app ii) Digital signature certificate (Mandatory) for uploading the bids to e-procurement system iii) For clarifications, contact Clarifications, if any required to be sought on this tender may be obtained through writing letter, addressed to The Director, Centre for Marine Living Resources and Ecology, Kendriya Bhavan, Kakkanad, Cochin-682037 (OR) email to vargheseyohannan@cmlre.gov.in, director@cmlre.gov.in (OR) contact 0484-2423163.
2	<p>CMLRE reserves the right to cancel / withdraw the bid without assigning any reasons for such decision. CMLRE also reserves the right to award to any bidder or cancel the orders issued to any bidder without assigning any reason thereof. Such decision will not incur any liability whatsoever on the part of CMLRE consequently.</p>
3	<p>CMLRE also reserves the right to vary the quantity of the items under procurement</p>
4	<p>ONLINE SUBMISSION: The bidders must submit their offer in PART-I (TECHNICAL BID) and PART-II (PRICE BID) through e-procurement system upto the scheduled time and date. The PART-I shall contain all Techno-Commercial terms and conditions except price. PART-II shall contain price quote.</p> <p>Complete tender documents along with supporting documents as per the tender conditions below, should be duly filled in and signed in and scanned copy of the same should be uploaded in the e-procurement system.</p> <ul style="list-style-type: none"> i) All the documents, as per Eligibility criteria/ technical specifications ii) List of the documents submitted by the bidder must be enclosed on the letter head of the bidder, giving the reference of the tender no. & date and due date of opening. iii) All relevant technical literature pertain to items quoted with full specifications (drawing, if any) information about the products quoted, including brochures if any should accompany the quotation. iv) A list of reputed clients to whom the firm has supplied similar items to be furnished along with the quotation. v) Overwriting and corrections should be attested properly. The quotation should be complete in all aspects and should be duly signed. Incomplete and unsigned quotation will not be considered at all. vi) Scanned copy of Tender Acceptance Letter as per ANNEXURE-III vii) Scanned copy of Technical Compliance Sheet as per ANNEXURE-IV viii) Scanned copy of details of Components and Products of the required item as per ANNEXURE – V. ix) Check list as per ANNEXURE - VI - “Check List” x) In case tenderer divert the tender and opts to submit its offer through their authorized entity, then authorization letter in original duly signed for specific tender should be submitted along their by the firm quoting on their behalf.

	<p>xi) PRICE BID should be on CIF, Kochi.</p> <p>xii) The bidders / tenders will not be allowed to make any variations in the price bid or any amendments to commercial offers already uploaded online during the currency of tender and after the date of opening of the tender.</p> <p>xiii) Tenderer shall confirm that "the rates quoted by are reasonable and lowest charged to any of your customer". Please enclose documentary proof such as latest purchase order copies etc., to substantiate the reasonability of price.</p> <p>xiv) TRADE DISCOUNTS, if any, shall be mentioned</p> <p>xv) For imported goods if supplied directly from abroad, prices shall be quoted in foreign currency like USD, Euro, etc as per the currency of origin country.</p> <p>xvi) Safe arrival of material up to destination shall be the responsibility of the supplier</p>
5	<p>IMPORTED ITEM OFFERED BY INDIAN BIDDER:</p> <p>In case the required items are imported by an Indian Agent/ distributor and offered to CMLRE in Indian rupees, the Indian Agent/ distributor shall have to submit the following documents with each supply:</p> <ul style="list-style-type: none"> i) Their foreign principal's invoice or packing list - original as well as certified philosophy. ii) Certified photocopy of Bill of lading iii) Bill of entry - original as well as certified photocopy iv) Indian Bidders (quoting foreign goods indicating country of origin) holding valid Indian License (IEC) warranty support of foreign manufacturer. v) The original mentioned above shall be returned back to the successful tenderer after verification and endorsement.
6	<p>GUARANTEE/ WARRANTY:</p> <ul style="list-style-type: none"> i) Unless otherwise specified by OEM or specified in the technical specifications, the guarantee / warranty period of item should be minimum 01 year from the date of successful installation/commissioning of equipment to the entire satisfaction of the Consignee. ii) In the event of any defects in materials, design and workmanship during the aforesaid period is found due to faulty design or poor workmanship, the defective items shall be replaced by the supplier at site free of cost within 30 days of settlement of warranty claims. iii) Warranty shall commence from the date of installation and acceptance of the complete equipment supplied under the purchase order/ contract.
7	<p>VALIDITY OF QUOTATION:</p> <p>The offers should remain open for acceptance for 365 days from the date of opening of tender.</p>
8	<p>EVALUATION OF BIDS:</p> <ul style="list-style-type: none"> i) Only the technical bid shall be opened online on the date of tender opening. Price bids of only those firms will be considered for opening whose offer would meet all tender requirements including compliance to technical specifications and has passed in all tender conditions and technical / physical (including field trial) evaluation if required. ii) After opening of price bids, ranking statement will be prepared and the finalization of successful bidder will be done on L-1 (the lowest price) basis. For foreign currency, and it will be with reference to exchange rate prevailed as on the date of opening of price bid.

	<p>iii) A purchase committee constituted by the Director, CMLRE will assess the product supplied/ installed for their quality and tier conformity to the specification provided by the firm in their quotations. Any item identified by the committee to be not as per the specifications or are found to be of inferior quality will be rejected, and the bills towards the supply will not be processed for payment till proper replacements are provided.</p>
9	<p>DELIVERY PERIOD: The bidders are required to quote delivery period at the earliest indicating commencement and completion of supply on FOR destination basis (For Indian bidders). However in case extension of delivery period becomes essential, the supplier will send their request for extension of delivery period to the purchaser before expiry of delivery period.</p>
10	<p>LIQUIDATED DAMAGES: If the supplier fails to deliver the goods within the time to be agreed upon, for delayed deliveries and for delays in installation (whatever applicable) CMLRE reserves the right to levy liquidated damages at the rate of 0.5% per week or par their up to maximum of 5%.</p>
11	<p>INSPECTION AND TESTS:</p> <ul style="list-style-type: none"> i) The purchaser or its authorized representative shall have the right to inspect and/or to test the goods to confirm their conformity to the contract. The purchaser shall notify the supplier in writing of the identity of any representative retained for these purposes. ii) Should any inspected or tested goods fail to confirm to the specifications, the purchaser may reject them and the supplier shall either replace the rejected goods and make all alternatives necessary to meet specification requirements free of cost to the purchaser. iii) The purchaser shall, at its discretion, have the right to test the ordered material in a government test house or in a test house nominated by the purchaser. In case of failure of the material after testing, the cost of tests as well as of the material shall have to be borne by the supplier.
12	<p>NO ADVANCE PAYMENT:</p> <ul style="list-style-type: none"> i) CMLRE being Government organization, no advance payment will be made. ii) Every attempt will be made to make payment within 30 days from the date of receipt of bill/acceptance of goods, whichever is later. iii) Payment by irrevocable Letter of Credit after supply and acceptance of the equipment by CMLRE. The payment will be authorized after submission of a bank guarantee for 10% value of the order towards warranty guarantee. iv) The performance bank guarantee should be furnished within 15 days from the date of placement of order from a reputed bank (scheduled bank in India or foreign bank operating in India) valid till 60 days after the warranty period.

APPENDIX - III

TENDER ACCEPTANCE (OFFER) LETTER

(To be submitted online duly signed format (scanned copy) by the authorized signatory on bidder's letter head.

To
The Director
CMLRE, Kendriya Bhavan
Kakkanad, Cochin -682037

Date.....

Subject: Acceptance in respect of terms and conditions of tender document for supply of spare nets, buckets and accessories at CMLRE, Cochin and/or onboard ship.

Ref: e-Proc Tender Ref No. CMLRE/22(MLRP)/MEDAS-1(8)2017 Dated 02.11.2017

Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned tender from the web site <https://eprocure.gov.in/eprocure/app> .
2. I / We hereby certify that I / We have read all the terms and conditions of tender document from page No. from _____ to _____ (including all annexure / Forms / appendixes, paras, etc.,) which shall part of the contract agreement and I / we shall abide herby by all the terms and conditions contained therein.
3. The corrigendum(s) issued from time to time by your organization has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept all the terms and conditions of above mentioned tender document and corrigendum(s) as applicable.
5. In case any provisions of this letter are found violated, then your department / organization shall without prejudice to any other right or remedy be at liberty to reject my bid including the forfeiture of **EMD**.
6. I / We confirm that our bid shall be valid up to 365 days from the date of opening of Technical Bid.
7. I / We hereby certify that all the statements made and information supplied in the enclosed appendix, annexure / Forms / paras etc., furnished herewith are true and correct.
8. I / We have furnished all information and details necessary for demonstrating our qualification and have no further prominent information to supply.
9. I / We understand that you are not bound to accept the lowest or any bid you may receive.
10. I / We certify / confirm that we comply with the eligibility requirements as per bid documents.
11. In case any provisions of this tender are found violated, CMLRE shall be at liberty to reject this tender, including the forfeiture of the full said EMD and we shall not have any claim against CMLRE in satisfaction of this condition.

Yours faithfully,

Signature of the Bidder

Name:

Designation:

Rubber-stamp of the firm

TECHNICAL COMPLIANCE SHEET

(Bidders are requested to give Compliance of each Specification whether equipment being offered by them is complying with Specification or otherwise)

ITEM: Spare Nets, Buckets and Accessories

MAKE _____

MODEL _____

Sl.No	Specification	Compliance Yes/No	Deviations if any,
1	Spare Net Part (one single net) for Bongo Net with bolt rope, mesh size 200 microns Hydro-Bios No. 438 753/200 μ		
2	Plastic Net Bucket with snap-in bolt, consisting of: A. Fixing Ring with overcentre fasteners with snap-in bolt B. PVC Net Bucket with side window covered with net gauze, mesh size 200 microns Hydro-Bios No. 438 150/200 μ		
3	Mechanical Flow Meter Hydro-Bios No. 438 110		
4	MOnyl Plankton Net Material, mesh size 200 microns, width 136 cm Hydro-Bios No. 500 200		
5	Net Part (one single net) for MultiNet Type Midi, mesh size 200 microns Hydro-Bios No. 438 133/200 μ		
6	Canvas Part for Multi Net Type Midi Hydro-Bios No. 438 137		
7	Bongo Net, Double net ring of stainless steel, 60 cm dia. each, with Nylon webbings and zip fasteners. Two Nets of 250 cm length each, conical (upper diameter 60cm, lower diameter 11cm, length 250cm) mesh size 200 microns. Two plastic Net Buckets, with side window covered with sieve gauze. Fixing ring with overcentre fasteners for attaching to the end of the net. Distance rod for plastic net buckets Hydro-Bios No. 438 750/200 μ		

8	Net bag Midi-protective net 300 μ for Nets with mesh size 20 μ Hydrobios No. 438133-201		
9	MOnyl Plankton Net Material, mesh size 300 microns, width 112 cm Hydro-Bios No. 500 300		
10	MOnyl Plankton Net Material, mesh size 60 microns, width 110 cm Hydro-Bios No. 500060		
11	MOnyl Plankton Net Material, mesh size 20 microns, width 102 cm Hydro-Bios No. 500 020		
12	Counting Chamber for zooplankton, volume approx. 9 ml, dimensions 40 x 70 mm Hydro-Bios No. 435 010		
13	Counting Chamber for zooplankton, volume approx. 70 ml, dimensions 80 x 140 mm Hydro-Bios No. 435 012		
14	Folsom's Plankton Sample Divider Hydro-Bios No. 435 100		
15	Plunger Sampling Pipette, capacity 0.1 ml Hydro-Bios No. 435 090		
16	Plunger Sampling Pipette, capacity 0.5 ml Hydro-Bios No. 435 092		
17	Plunger Sampling Pipette, capacity 1.0 ml Hydro-Bios No. 435 093		
18	Plastic Net Bucket with snap-in bolt, consisting of: A. fixing Ring with over centre fasteners with snap-in bolt B. PVC Net Buckets with side window covered with net gauze, mesh size 20 microns, HydroBios No. 438 150/20 μ		

Signature of the Bidder

Name:

Designation:

Rubber-stamp of the firm

APPENDIX – V

COMPONENTS AND PRODUCTS

(In response to technical requirement kindly fill up the details of components & products pertaining to the item requirement, in the following format).

Sl.No	Brand Name / Name of the OEM	Product name/model Quoted	Qty	Currency type quoted (Any currency)	Remarks

Signature of the Bidder

Name:

Designation:

Rubber-stamp of the firm

APPENDIX – VI**CHECK LIST**

(Following documents are to be submitted online and manual as a part of Technical bid. Bidders are requested to put a √ mark for ensuring submission of document in the appropriate places)

Sl.No	Description	Online Submission	Manual submission
1	Details for annual turnover of the bidder for the last 2years. Scanned copies of audited financial report or bank's report for the last two years should be submitted	Submitted / Not Submitted	Submitted / Not Submitted
2	Authorization letter by OEM for participating this tender	Submitted / Not Submitted	Submitted / Not Submitted
3	Scanned Copy of Tender Acceptance Letter by online and original by Manual/ post.	Submitted / Not Submitted	Submitted / Not Submitted
4	Details of products and components	Submitted / Not Submitted	Submitted / Not Submitted
5	Technical compliance sheet, duly filled	Submitted / Not Submitted	Submitted / Not Submitted
6	Any other relevant documents like product brochure etc (scanned copy by online and original by manual)	Submitted / Not Submitted	Submitted / Not Submitted
7	At least two latest satisfactory performance certificates of the quoted model from any reputed or recognized laboratory	Submitted / Not Submitted	Submitted / Not Submitted
8	This check list (scanned copy by online and original by manual)	Submitted / Not Submitted	Submitted / Not Submitted

Signature of the Bidder

Name:

Designation:

Rubber-stamp of the firm