

SHORT TENDER NOTICE FOR SUPPLYING AND FIXING VENETIAN BLINDS FOR THE WINDOWS OF CMLRE OFFICE, PUTHUVYPU

The Centre for Marine Living Resources & Ecology (ATAL BHAVAN), LNG Road, Puthuvypu invites sealed tenders from competent firms/ persons for the work of "Providing and Fixing of Venetian Blinds and sun films to the windows of CMLRE office at LNG Road, Puthuvypu (South), Ochanthuruth P.O., Vypeen . The tenderer needs to submit their lowest quotation for the said service.

1. GENERAL TERMS AND CONDITIONS

- a. The present Tender is for submission of Technical Bid and Financial Bid in a single sealed cover for Providing and Fixing of Vertical and Horizontal Venetian Blinds of superior quality and of leading manufactures, with approved colour, shade and fabrics including the cost of necessary powder coated aluminium channels, rollers and other accessories complete all as per manufacture's specifications as per the norms of CMLRE. The details of total area are as follows;
Horizontal blinds – 17.25sqm (5 windows)
Vertical blinds - 262.22sqm(86 windows)
Sun film - 17.25sqm (5 windows)
- b. Measurements shall be taken as the frontal area of the blinds for the purpose of payment . The bidder can take the measurements on site on working days between 0900AM-1730PM during the tender period.
- c. The technical bid should contain duly completed form as per ANNEXURES-II and signed. The cover needs to be sealed and shall be submitted in separate sealed covers and super-scribed with "Technical Bid – Proving and Fixing of Venetian Blinds". The financial bid should contain duly completed form as per ANNEXURES-III and signed. The cover needs to be sealed and shall be submitted in separate sealed covers and super-scribed with "Financial Bid – Proving and Fixing of Venetian Blinds". Both the Technical bid and Financial bid should be thereafter put in a single cover, sealed and super-scribed with "Tender for Proving and Fixing of Venetian Blinds". The tender to be addressed to the The Director, CMLRE(ATAL BHAVAN), LNG Road, Puthuvypu (South), Ochanthuruth P.O., Vypeen, Kochi-682 508 , by 3.00 P.M. on 18-March-2020. The sealed covers should be
- d. The Technical Bids& Financial bids will be opened on 18-March-2020 at 3.30 P.M in the presence of interested bidders or by their duly authorized representatives in the Office of CMLRE, LNG Road, Puthuvypu (South), Ochanthuruth P.O., Vypeen, Kochi-682 508. Incomplete Bid documents shall be rejected.
- e. Late submission of Bids shall not be accepted. If the tender is sent by post / courier, it should be ensured that the cover is intact at the time of reaching the destination without any damage or loss. Department is not responsible for the delay on account of Postal / Courier Services.

2. Earnest Money Deposit of Rs.18,750/- (Rupees eighteen thousand seven hundred and fifty only) per application in the form of Demand Draft/Banker's cheque of scheduled Bank drawn in favour of The AO, CMLRE, Cochin shall accompany the Bid. Technical bids without Earnest Money Deposit will be rejected. EMD will be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder who withdraws or the details furnished in the

